



## Congressman John Fleming

Application for Nomination to a United States Service Academy

# Nomination Application Package for the United States Service Academies

*\*Acceptance at an Academy involves at least a nine year obligation to the particular Service: four years at the Academy and five years with the Service.*

*It is in your best interest to request a nomination through all sources available to you: Presidential, Vice Presidential, Senatorial and Congressional. If your father or mother is active duty military, or was killed in action, you may be eligible for a Presidential or Vice Presidential nomination. Please contact the Service Academy for more information. It is strongly recommended each candidate apply to both U.S. Senators and their Congressman.*

### Eligibility Requirements

As of July 1<sup>st</sup> of the year of admission, applicants must meet the following requirements:

- ❖ Age: at least 17 by July 1<sup>st</sup> of entering year, but not older than 23
- ❖ Citizenship: U.S. citizen or have obtained citizenship by graduation
- ❖ Residency: a legal resident of the state of Louisiana
- ❖ Marital Status or Dependency: unmarried, not pregnant, and have no legal obligation to support a child or dependent
- ❖ Academic: complete SAT I or ACT examinations. (Contact individual Academies for their specific requirements.)
- ❖ Health: Must pass academy physical requirements and medical examination
- ❖ Character: Of strong moral character

Please indicate preferences in numerical order by interest (1,2,3,4 or blank if not interested):

\_\_\_ U.S. Air Force Academy

\_\_\_ U.S. Merchant Marine Academy

\_\_\_ U.S. Military Academy

\_\_\_ U.S. Naval Academy

## READ INSTRUCTIONS CAREFULLY

### Nomination Procedures

TO BE CONSIDERED FOR A NOMINATION BY CONGRESSMAN FLEMING , EACH APPLICANT MUST SUBMIT AN APPLICATION PACKAGE TO THE SHREVEPORT OFFICE ON OR BEFORE OCTOBER 31<sup>ST</sup> OF THE YEAR PRECEDING DESIRED ENTRY INTO A U.S. SERVICE ACADEMY.

LATE APPLICATIONS OR MATERIALS RECEIVED SEPARATELY (SUCH AS LETTERS OF RECOMMENDATION, TRANSCRIPTS, OR OTHER ATTACHMENTS) WILL NOT BE CONSIDERED.

EACH PACKAGE MUST CONTAIN THE ITEMS LISTED BELOW:

- ❖ **Application Form** (included in this Package)
- ❖ **Extra-curricular Activities Worksheet** (included in this Package)
- ❖ **Nomination Board Questionnaire** (included in this Package)
- ❖ **Letters of Recommendation:** There is a limit of five letters of recommendation, with a minimum of three. One letter must be written by your High School Principal or Guidance Counselor. The other letters may be written by teachers, coaches, scout masters, clergy or community leaders who can accurately comment on your character, abilities and potential for success in an Academy environment. Recommendations by family members are discouraged, but will be accepted in exceptional circumstances. All letters should be sent with your completed Package to Congressman Fleming's Shreveport office. Letters of recommendation do not need to be sealed, but sealing is acceptable if the writer prefers. It is not necessary to send additional certificates, letters, photos, etc., as only the required documents will be used for consideration.
- ❖ **High School and/or College Transcript**
- ❖ **SAT/ACT Scores:** Scores may be submitted with the candidate's high school transcript. All testing scores must be received by the conclusion of Review Board interviews (mid-November through December), as results received later cannot be considered for our purposes.
- ❖ **Delivery Instructions:** **Please keep all materials together** and mail to the **Shreveport** office once you have all items that are required. **Packages must be received NO LATER THAN OCTOBER 31<sup>ST</sup>.**
- ❖ **Current Resume**

### Interviews

(Interviews will be scheduled by early December)

Interviews with all candidates are conducted by my Academy Selection Board during a set time, usually in the month of December or early January. It is in your best interest to attend your interview. Candidates that do not interview with the board will be judged solely on the packet of information provided.

It is recommended that men wear dress slacks and shirt, or a coat and tie. It is recommended ladies wear dress pants or skirt and dress shirt, or a dress. JROTC uniforms are acceptable and encouraged. Tee shirts and jeans are not recommended. Exact time and date will be determined. **All testing scores must be submitted on or before this interview as results received later cannot be considered.**

**Selection Announcement:** Nominations will be announced no later than January 31st.

**Questions:** Feel free to write to Congressman Fleming's Shreveport office or call at (318)-798-2254.

## SERVICE ACADEMY NOMINATION APPLICATION

Applicants must directly contact the Academies to open an admissions file. The Academies will return to you their Candidates Kit with specific instructions for their admissions process. **The Congressional nomination materials ARE SEPARATE FROM the materials you must provide to the Academies. It is to your advantage to apply to more than one Academy.**

I wish to be nominated to the following Academy(s) in this order of preference (mark only the academies to which you seek a nomination):

\_\_\_\_ U.S. Air Force Academy  
\_\_\_\_ U. S. Military Academy

\_\_\_\_ U.S. Naval Academy  
\_\_\_\_ U. S. Merchant Marine Academy

Full Name: \_\_\_\_\_  
(Last) (First) (Middle)

SSN: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_

DOB: \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_

AGE: \_\_\_\_\_

Other: (\_\_\_\_) \_\_\_\_\_

GENDER: M / F

Email: \_\_\_\_\_

Permanent Address

Temporary Address (if applicable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Father's Name: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_

I UNDERSTAND THAT IN ORDER TO RECEIVE CONSIDERATION FOR A NOMINATION, MY **COMPLETE** APPLICATION PACKAGE MUST BE RECEIVED IN THE **SHREVEPORT** OFFICE NO LATER THAN OCTOBER 31<sup>ST</sup> OF THE YEAR PRECEDING MY DESIRED ENTRY INTO A SERVICE ACADEMY. I UNDERSTAND THAT, IF ACCEPTED INTO AN ACADEMY, THIS IS A NINE YEAR COMMITMENT. FOUR YEARS IN THE ACADEMY AND FIVE YEARS OF SERVICE UPON GRADUATION.

**PLEASE READ BEFORE SIGNING:** I have read the information sheet explaining Congressman Fleming's nominating procedure and I am familiar with his requirements. I certify that all the above information is correct. I also certify that I am a legal resident of the 4<sup>th</sup> Congressional District of Louisiana. If I have not submitted all necessary data by **October 31<sup>st</sup>**, I understand that I will not be given final consideration for a nomination.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

It shows extreme responsibility when the student handles all correspondence and contact with my office. Please note that while we understand that sometimes it is easier for the parent to make contact, we prefer to work with you, the student, as this is a major commitment on your part.

**\*\*PLEASE SEE PAGE 9 FOR COMPLETE PACKAGE CHECKLIST\*\***

Internal Use Only

Date Complete Package Received in Shreveport Office:

Signed:

Have you applied for a nomination by another source? If you have received a nomination from another source, please indicate by marking an "N" next to the source. Please check all that apply:

- |   |  |
|---|--|
| <input type="checkbox"/> Senator Cassidy      | <input type="checkbox"/> Congressman Scalise |
| <input type="checkbox"/> Senator Vitter       | <input type="checkbox"/> Congressman Graves  |
| <input type="checkbox"/> Congressman Boustany | <input type="checkbox"/> Congressman Abraham |
| <input type="checkbox"/> Congressman Richmond | <input type="checkbox"/> Other _____         |
| <input type="checkbox"/> Service Related      |  |

**EDUCATIONAL HISTORY**

Name of High School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Guidance Counselor: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_ Estimated Class Rank & Class Size: \_\_\_\_\_ / \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Grade Scale Used: \_\_\_\_\_

SAT Composite: \_\_\_\_\_ Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_

ACT Composite: \_\_\_\_\_ English: \_\_\_\_\_ Math: \_\_\_\_\_

Reading: \_\_\_\_\_ Science Reasoning: \_\_\_\_\_

-Grade Point Average, Scale, Class Rank & Size must be included on your high school transcript.

ACT/SAT scores reported on your official certified transcript are acceptable.

-As a rule, GPA and rank in class are not included on the transcript before the second semester of the senior year. Therefore, it is sometimes necessary for you to make a special request that it be included. This information is a major portion of the qualifying factor.

College (if applicable): \_\_\_\_\_

Grade Point Average: \_\_\_\_\_ Hours Completed: \_\_\_\_\_ Major: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

**EMPLOYMENT HISTORY**

Start with most recent; use additional sheets if necessary.

Place of Employment: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Dates Employed: \_\_\_\_\_ Hours Worked per Week: \_\_\_\_\_

Reason for Working: \_\_\_\_\_

**CRIMINAL INFORMATION**

Have you ever been convicted of a felony or misdemeanor?

Yes       No

INCLUDING, BUT NOT LIMITED TO: driving while intoxicated or impaired or disorderly conduct charge

DO NOT INCLUDE: speeding tickets, parking tickets or traffic violations for which you did not receive any points

If yes, explain (attach additional sheets as necessary): \_\_\_\_\_

\_\_\_\_\_

**MEDICAL INFORMATION**

Have you taken or been scheduled to take your Academy Medical Exam (scheduled by DODMERB)?

Yes       No

Have you taken or been scheduled to take your Physical Aptitude Exam?

Yes       No      If yes, when? \_\_\_\_\_

**EXTRACURRICULAR ACTIVITIES WORKSHEET**

**ATHLETIC ACTIVITIES:** Mark "JV" Junior Varsity or "V" Varsity in the appropriate space. Specify with an "L" if you lettered in the sport. Specify with a "C" if you were Captain of that sport.

<u>HIGH SCHOOL</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>NON-SCHOOL ATHLETICS</u>	
Baseball	—	—	—	—	Baseball	—
Basketball	—	—	—	—	Basketball	—
Cheerleading	—	—	—	—	Football	—
Cross Country	—	—	—	—	Golf	—
Drill Team	—	—	—	—	Gymnastics	—
Football	—	—	—	—	Running	—
Golf	—	—	—	—	Karate	—
Soccer	—	—	—	—	Racquetball	—
Swimming/Diving	—	—	—	—	Skiing	—
Tennis	—	—	—	—	Soccer	—
Track/Field	—	—	—	—	Softball	—
Water Polo	—	—	—	—	Swimming	—
Wrestling	—	—	—	—	Tennis	—
Softball	—	—	—	—	Track/Field	—
_____	—	—	—	—	Volleyball	—
_____	—	—	—	—	_____	—

**EXTRA-CURRICULAR ACTIVITIES**

Student Body Representative	—
Scouting	—
Church Activities	—
Band/Orchestra	—
Music/Singing	—
Debate	—
Drama	—
School Yearbook/Newspaper	—
Key Club	—
Language or Science Club	—
ROTC	—
Civil Air Patrol	—
_____	—
_____	—

**AWARDS AND HONORS**

_____	—
_____	—
_____	—

**LEADERSHIP ROLES**

Editor, Yearbook/Newspaper	—
Boys/Girls State	—
Student Body President	—
Class President	—
Student Body Officer	—
Athletic Team Captain	—
Eagle Scout	—
ROTC	—
Other Military Officer	—
Other School Club Officer	—
Non-school Club Officer	—
_____	—
_____	—

**COMMUNITY INVOLVEMENT**

_____	—
_____	—
_____	—

Current 2 ½" x 3 ½" photo \_\_\_\_\_

Other Information you feel may be  
Pertinent to your nomination

Applicant Signature: \_\_\_\_\_

**SERVICE ACADEMY NOMINATION BOARD QUESTIONNAIRE**

Answer the following question as briefly as possible in the space provided below. Please type or print legibly in black ink. You may attach separate pages.

**What qualities do you feel are important in a leader? Describe a leadership role you have held and how you have exhibited any of these leadership qualities.**

**Why are you interested in attending a Military Service Academy? What have you done to learn more about what a commitment to one of the Academies entails?**

Applicant Signature: \_\_\_\_\_

**Checklist for your Congressional Nomination Application Package**

REMEMBER: YOUR PACKAGE IS NOT CONSIDERED COMPLETE WITHOUT THE INFORMATION REQUIRED AS INDICATED ON PAGE 2. YOUR APPLICATION PACKAGE PLUS ANY REQUESTED ITEMS MUST BE RECEIVED IN THE SHREVEPORT OFFICE NO LATER THAN OCTOBER 31<sup>st</sup> OF THE YEAR PRECEDING YOUR DESIRED ENTRY INTO A U.S. SERVICE ACADEMY.

PLEASE INITIAL TO INDICATE ITEM IS INCLUDED IN YOUR PACKAGE. PLEASE RETURN IN THE FOLLOWING ORDER, AND RETURN THIS WORKSHEET WITH YOUR COMPLETED PACKAGE:

- \_\_\_\_\_ Nomination Application Package, (8 pages) **\*\*Do not forget to sign where requested\*\***
- \_\_\_\_\_ Resume (1 page)
- \_\_\_\_\_ Transcript of your high school record including your final junior year grades  
*If you are a college student, please include your high school and college transcripts.*
- \_\_\_\_\_ Your numerical class rank shown on transcript (please note if your school does not rank)
- \_\_\_\_\_ A copy of your SAT and/or ACT scores  
*We will accept scores from the September and October test dates. However, your Nomination Package is incomplete without your test scores, and you will be disqualified if your scores are not received by the time nomination interviews are concluded.*
- \_\_\_\_\_ Letters of recommendation (at least 3)

**LETTERS OF RECOMMENDATION**

Furnish three, but no more than five, letters of recommendation supporting your nomination. One letter must be written by your High School Principal or Guidance Counselor. It is not necessary to send certificates, additional letters, photos, etc., as only the required documents will be used for consideration. Letters **MUST** be included in your package and **NOT** sent separately.

Name	Title /Organization
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

*Items must be submitted as a package and not individually. Due to space restrictions, only the required materials will be used in consideration of your nomination request.*

YOUR COMPLETED CONGRESSIONAL NOMINATION APPLICATION PACKAGE MUST BE SUBMITTED TO:

Congressman John Fleming  
6425 Youree Drive, Suite 350  
Shreveport, LA 71105  
Phone: (318)-798-2254  
Fax: (318)-798-2063

If you have any questions concerning my nomination procedure or any questions as to the status of your file in my office, please do not hesitate to call or write my office.